



EMBASSY OF THE REPUBLIC OF KENYA – WASHINGTON, D.C.

INVITATION TO TENDER FOR PROVISION OF MOTOR VEHICLE INSURANCE SERVICES

The Embassy of the Republic of Kenya in Washington, D.C. invites sealed tenders from eligible, reputable, and licensed insurance service providers for the provision of comprehensive motor vehicle insurance services for Government of Kenya vehicles operated by the Embassy.

Tender Details

SNO.	Item	Description
1.	Procuring Entity	Embassy of the Republic of Kenya, Washington, D.C.
2.	Tender Reference	RFQ/KEW/05/2025/2026
3.	Tender Description	Provision of Comprehensive Motor Vehicle Insurance Services
4.	Contract Period	One (1) year, effective 16 th April, 2026 and renewable subject to satisfactory performance
5.	Eligibility	Insurance firms licensed and authorized to operate in the United States

Scope of Services

The successful bidder shall provide comprehensive motor vehicle insurance coverage, including but not limited to:

1. Comprehensive vehicle coverage;
2. Third-party liability coverage;
3. Collision and damage protection;
4. Theft protection;
5. Personal injury protection;
6. Roadside assistance and emergency services; and
7. Coverage for official diplomatic vehicles.

Tender Documents

Interested bidders may obtain the complete tender documents from Embassy of the Republic of Kenya, 2249 R Street NW, Washington, D.C. 20008, United States or request electronically via email: procurement@kenyaembassydc.org

Submission of Tenders

Completed tender documents must be submitted in sealed envelopes clearly marked: **“Tender for Provision of Motor Vehicle Insurance Services – REF: RFQ/KEW/05/2025/2026”** and delivered to:

The Ambassador
Embassy of the Republic of Kenya
2249 R Street NW
Washington, D.C. 20008

Deadline for Submission: April 7, 2026 at 5.00 p.m. (EDT)/ Washington, D.C. time.

Note: The Embassy of the Republic of Kenya reserves the right to accept or reject any tender.