



**EMBASSY OF THE REPUBLIC OF KENYA  
WASHINGTON DC**

**REQUEST FOR QUOTATIONS-RFQ/KEW/01/2025/2026**

The Embassy of the Republic of Kenya in Washington DC request for quotation in the following services;

NO.	SERVICE	SCOPE	DURATION	CLOSING DATE FOR SUBMISSION OF QUOTATIONS
1.	Provision of Cleaning Services at the Chancery  2249 R Street NW Washington DC 20008	The services will include and not limited to:  a) Daily removal of trash from all offices and boardrooms b) Daily cleaning and replacement of tissues in the nine (9) bathrooms c) Vacuum and dusting all offices, corridors and stairs (twice a week) d) Daily cleaning of the chancery compound e) Weekly setting-up of the Chancery garbage bins at the curb for collection by the garbage collection company f) Cleaning of chancery garbage bins twice a month g) Cleaning of the windows (When necessary) h) Fumigation (Towards the fall) i) Deep cleaning and shampooing of the carpet (Twice per year)	1 <sup>st</sup> September, 2025 to 31 <sup>st</sup> June 2027 (2 years)	28 <sup>th</sup> August, 2025  5.00 PM  To be addressed to; The Ambassador Kenya Embassy, Washington DC 2249 R Street NW Washington DC 20008

NO.	SERVICE	SCOPE	DURATION	CLOSING DATE FOR SUBMISSION OF QUOTATIONS
2.	Provision of Landscaping Services at the Kenya Embassy properties located at: <ol style="list-style-type: none"> <li>1) 2249 R Street NW Washington DC 20008 (0.1231 acres)</li> <li>2) 1814 19<sup>th</sup> Street NW Washington DC 20009 (2,338 sq ft)</li> <li>3) 4453 29<sup>th</sup> Street NW Washington DC 20008 (0.26 acres)</li> <li>4) 2823 Ellicott Street NW Washington DC 20008 (2, 696 sq ft)</li> <li>5) 6228 32<sup>nd</sup> Street NW Washington DC 20015 (0.31 acres)</li> </ol>	These services will include and not limited to: <ol style="list-style-type: none"> <li>a) Lawn mowing</li> <li>b) Trimming</li> <li>c) Weeding</li> <li>d) Mulching</li> <li>e) Leaves blowing and removal</li> <li>f) Spring Clean up</li> <li>g) Snow removal and salting</li> <li>h) Planting flowers (where necessary)</li> </ol>	1 <sup>st</sup> September, 2025 to 31 <sup>st</sup> June 2027 (2 years)	28 <sup>th</sup> August, 2025 5.00 PM  To be addressed to; The Ambassador Kenya Embassy, Washington DC 2249 R Street NW Washington DC 20008
3.	Provision of Landscaping Services at the Kenya Embassy properties located at: <ol style="list-style-type: none"> <li>1) 10201 Sorrel Avenue Potomac MD 20854 (2.58 acres)</li> <li>2) 13640 Castle Cliff Way Silver Spring MD 20904 (2, 800 sq ft)</li> <li>3) 2997 Glenora LN Rockville MD 20850-3054 (2, 946 sq ft)</li> <li>4) 6 Leafy Overlook CT, Gaithersburg,MD 20878 (2, 280 sq ft)</li> <li>5) 11421 Potomac Oaks DR Rockville MD 20850 (5, 260 sq ft)</li> <li>6) 14632 Pinto Lane Rockville MD 20850 (2, 616 sq ft)</li> </ol>	These services will include and not limited to: <ol style="list-style-type: none"> <li>a) Lawn mowing</li> <li>b) Trimming</li> <li>c) Weeding</li> <li>d) Mulching</li> <li>e) Leaves blowing and removal</li> <li>f) Spring Clean up</li> <li>g) Snow removal and salting</li> <li>h) Planting flowers (where necessary)</li> </ol>	1 <sup>st</sup> September, 2025 to 31 <sup>st</sup> June 2027 (2 years)	28 <sup>th</sup> August, 2025 5.00 PM  To be addressed to; The Ambassador Kenya Embassy, Washington DC 2249 R Street NW Washington DC 20008