



**EMBASSY OF THE REPUBLIC OF KENYA**  
**2249 R Street, NW, Washington, DC 20008**  
**Tel: (202) 387-6101 Fax: (202) 462-3829**

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

**REPAIRS AND MAINTENANCE OF THE OF THE CHANCERY, RESIDENCE OF THE HEAD OF MISSION  
AND RESIDENCES OF THE DIPLOMATIC STAFF**

**KEW/EOI/01/2013-2014**

The Embassy of the Republic of Kenya invites competent and qualified technicians to indicate their interests in providing services for minor repairs and maintenance of the Chancery, Residence of the Head of Mission and Residences of the Diplomatic Staff based in the areas of Potomac, MD, Washington D.C. N.W, North Bethesda, MD, Rockville, MD and Silver Spring, MD.

Interested firms should submit an Expression of Interest (EOI) by providing information indicating that they are qualified to perform the required services.

The EOI must be accompanied by the following mandatory requirements:-

1. Company profile, company history, services and affiliations
2. Certificate of business incorporation/registration
3. A valid tax compliance certificate, with Social Security Number
4. Original and copy of the expression of interest documents
5. Provide details of at least three (3) services of similar nature undertaken in the last three (3) years
6. List of names and resumes of key personnel and evidence of their professional qualifications.

Expression of Interest (EOI) should be submitted in sealed envelopes, clearly marked **KEW/EOI/01/2013-2014 –“Expression of Interest (EOI) for Repairs and Maintenance of the Chancery, Residence of Head of Mission AND Residences of the Diplomatic Staff”** and addressed to:-

**Charge d' Affairs  
Embassy of the Republic of Kenya  
2249 R Street, N.W  
Washington, D.C. 20008**

The sealed envelope must be deposited in the Tender Box at the Embassy of the Republic of Kenya so as to be received on or before 31<sup>st</sup> December, 2013 at 12.00 Noon.

**Charge d' Affairs, a.i**